

**SHENGCORP**  
*Total Roofing Services*  
**MAINTENANCE AGREEMENT**

**Date:**

**Contractor :**

Shencorp Inc.  
Adin Rodes  
112 Meigs Lane  
Dayton, VA 22821  
(540) 879-2507  
(540) 879-9439

**Owner:** ABC Company  
Mr. ABC  
123 Avenue St.  
Anytown, VA 12345

**Phone:**  
**Fax:**

**Phone:**  
**Fax:**

**Project Location:** Same as owner

**Square Footage:**

**INSPECTION OPTIONS**

The Contractor agrees to provide all roof inspection and maintenance services according to the following option selected below (check Option A or Option B in the space provided):

           **Option A—Annual inspection**  
(check here)

1. Provide owner with one (1) inspection each calendar year in the month indicated  
(Circle one: January, February, March, April, May, June, July, August, September, October, November, December)
2. During inspections:
  - a. Clean the roof, drain strainers, gutters, gutter outlets, and/or scuppers of all minor debris such trash, leaves, etc. and dispose of properly. Excessive rubbish, equipment, etc. or large repairs that we anticipate will exceed the dollar limit established under "Repairs" below will be reported to the owner upon completion of inspection and report.
  - b. Visually inspect the specified roof sections for defects, including the field, perimeter, flashings and perimeter flashings.
  - c. Perform minor roof maintenance and repairs as authorized by owner in the "Repairs" section below or as otherwise instructed by the owner.
3. Provide owner with an inspection summary that includes a report of any work performed during the inspection and any recommendations